STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION

April 13, 2022

TOPIC: SBCCOE FY23 Proposed Meeting Schedule (First Reading, Action in May)

PRESENTED BY: Rollie Heath, Chairman

EXPLANATION:
This agenda items sets forth the proposed schedule of regular meetings for the SBCCOE for FY23 (July 1, 2022 through June 30, 2023). Article III, Section 1 of the Bylaws of the State Board for Community Colleges and Occupational Education (SBCCOE) states: *At the beginning of each fiscal year the Board shall adopt a schedule of regular meetings for the coming year. The Board at its discretion may modify the schedule if the need arises during the year.* Furthermore, Article III Section 2 provides for Special Meetings that may be called by the chair at any time, and shall be called by the chair upon request by three or more members of the Board.

For FY22, the Board put in place a regular meeting schedule that called for seven regular meetings on the second Wednesday of the month with a two-day retreat for the Board members and Presidents held in October, 2021. To date, the majority of the meetings were held virtually via WebEx due to the Governor's request that Boards and Commissions meet virtually in order to mitigate the spread of the Omicron variant. Based on current COVID-19 conditions, current plans call for in person meetings in April, May, and June, 2022 with the adjustment to virtual meetings if necessary. For most meetings, an Executive Session was held first, followed by a Work Session for presentations and reports, with the Regular Session held at the conclusion of the Work Session. Meetings to date have begun at 8:00 or 8:30am and adjourned no later than 1:30pm.

For FY23, the proposed meeting schedule sets forth nine regular meetings, including two short meetings held virtually in August and March for action items only. The plan for the other seven meetings calls for holding two meetings in person in conjunction with a college visit in September 2022 and February 2023, four in person at the Lowry Campus in October, April, May, and June, and a virtual December meeting. Members of the Board have expressed a preference for a 9:00am start time for meetings at Lowry Campus.

The meeting location and modality (in person, virtual, hybrid) will be dependent on public health conditions throughout the year. The proposed schedule is described below.

RECOMMENDATION:
This proposed meeting schedule for the upcoming year is presented by the Board Chair for first reading and discussion in April 2022 and will be on final action in May.

Date	Board Meeting	Planned Modality	Planned Location
July 2022	*No Meeting*	*n/a*	*n/a*
Aug 10, 2022	**Regular Meeting** (Short Duration for Action Items Only)	Virtual	WebEx
Sep 14, 2022	**Regular Meeting**	College Visit	Trinidad State College
Oct 12, 2022	**Regular Meeting**	In Person	Lowry
November 2022	*No Meeting*	*n/a*	*n/a*
Dec 14, 2022	**Regular Meeting**	Virtual	
January 2023	*No Meeting*	*n/a*	*n/a*
Feb 8, 2023	**Regular Meeting**	College Visit	Pikes Peak Community College
Mar 8, 2023	**Regular Meeting** (Short Duration for Action Items Only)	Virtual	WebEx
Apr 12, 2023	**Regular Meeting + Awards Events**	In Person	Lowry and/or other Venues for Awards
May 10, 2023	**Regular Meeting**	In Person	Lowry
Jun 14, 2023	**Regular Meeting**	In Person	Lowry